**Simple Stakeholder Interview Questions for Inventory Management System**

**About Your Business**

1. What does your business do and what products do you sell/manage?
2. How many people work with inventory in your company?
3. What are your biggest problems with managing inventory right now?
4. What do you want this new system to help you achieve?
5. How much money do you want to spend on this system?

**Current Process**

1. How do you track your inventory today? (Excel, paper, other software?)
2. Where do you store your products? (warehouse, multiple locations?)
3. How do you know when to order more products?
4. How do you handle receiving new products?
5. How do you process orders when customers buy from you?

**System Users**

1. Who will use this system every day?
2. Are your staff comfortable using computers and software?
3. Will people use this system from different locations?
4. Do you need different access levels for different people?
5. How many people will use the system at the same time?

**Products and Data**

1. How many different products do you manage?
2. What information do you need to track for each product? (name, price, quantity, location, etc.)
3. Do you use barcodes or QR codes?
4. Do you have product categories or groups?
5. Do you track product expiration dates?

**Features You Need**

1. Do you want automatic alerts when products are running low?
2. Do you need to print barcode labels?
3. Do you want to track which employee handled each transaction?
4. Do you need to manage supplier information?
5. Do you want customers to see product availability online?

**Reports and Information**

1. What reports do you need? (daily sales, monthly inventory, etc.)
2. How often do you need these reports?
3. Do you need graphs and charts or just numbers?
4. Who needs to see these reports?
5. Do you need to export data to Excel or other programs?

**Integration with Other Systems**

1. Do you use accounting software? (QuickBooks, etc.)
2. Do you have an online store or website?
3. Do you use a cash register or POS system?
4. Do you need to connect with your bank or payment systems?
5. Do you send data to your suppliers automatically?

**Technical Requirements**

1. Do you want this system on your computers or accessible from anywhere (cloud)?
2. How fast should the system respond when you click something?
3. What happens if the internet goes down - do you need offline access?
4. How many years of data do you want to keep in the system?
5. Do you need the system to work on phones and tablets?

**Security and Access**

1. What information should be kept private?
2. Do you need to control who can see what information?
3. Are there any legal requirements for how you handle data?
4. Do you need to track who made changes and when?
5. How should employees log into the system?

**Timeline and Support**

1. When do you need this system to be ready?
2. Are there busy seasons when we shouldn't make changes?
3. Do you want training for your staff?
4. What kind of help do you want after the system is built?
5. How do you want to report problems or request changes?

**Growth and Future**

1. How much do you expect your business to grow in the next 2-3 years?
2. What new features might you want in the future?
3. Do you plan to open new locations?
4. Will you add new types of products?
5. Do you want the system to grow with your business?

**Success Measurement**

1. How will you know if this system is successful?
2. What would make you happy with this investment?
3. What would be a complete failure for you?
4. How will you measure if the system is helping your business?
5. What's the most important thing this system must do perfectly?